



Bring at least **two (2) blank checks or money orders** and please note **starter checks** are **NOT ACCEPTABLE**

U.S. Department of State will **ONLY** accept passport fees in the form of a **check** or **money order**
Payable to: **U.S. Department of State**

Passport Fees (check or money order only)

Adults (age 16 & older)	Book: \$130	Card: \$30
Minors (under age 16)	Book: \$100	Card: \$15

Squires Passport Acceptance Fee

\$35 per application (check or money order only) Payable to:
Treasurer of Virginia Tech

Passport Application

- Passport Application Form DS-11, completed but unsigned (can be found on travel.state.gov)
Filled out using **BLACK** ink only

Proof of U.S. Citizenship (Provide one of the following)

- Certified U.S. Birth Certificate
- Previous U.S. Passport (*valid or expired*)
- Certificate of Naturalization or Citizenship
- Consular Report of Birth Abroad or Certification of Birth

Proof of Identity (Provide one of the following)

- Valid Driver's License
- Government Employee ID
- Military ID
- Certificate of Naturalization

(For minors under 16 years of age, each child must appear in person and **both** parents or legal guardians must present evidence of relationship. Please contact Student Engagement and Campus Life Passport Office with additional questions.)

Passport Photos

- One Passport photo
- Two inches by two inches (2"x2")
- Taken within the past six (6) months
- Color required
- Full-face, front view with plain white or off-white background
- No glasses or uniforms, street attire preferred

**Passport Photos
can be taken on site
for an additional
\$15 fee, payable by
check or money
order only.**

For hours of operation or to schedule an appointment,
please visit our website: campuslife.vt.edu/passports

