

TECHNICAL INFORMATION
COMMONWEALTH BALLROOM
VIRGINIA TECH CAMPUS
Blacksburg, Virginia
Office: 540-231-3499
Email: production@vt.edu
Version Date: February 22, 2018

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TECHNICAL SERVICES

SECL Production Services
221 Squires Student Cent.
Blacksburg, VA 24061
Phone: (540) 231-3499
Email: production@vt.edu

GENERAL INFORMATION

Area Hotels:

There are a variety of local hotels, please contact the Presenter for this information.

Taxi Services:

There are a limited number of Taxi Services in the area, please contact the Presenter for this information.

Restaurants:

There is a wide variety of food in walking distance, including fast food, sandwich shops, delis, vegetarian, Chinese and other interests. Please contact the Presenter for more specific information.

Handicapped Access:

The Handicapped seating is determined with the seating layout

Emergency Numbers:

All emergency Services: 911 (from campus phone)
University Police/Dispatcher: 540-231-6411
Hospital Emergency Room: (consult a nurse) 540-953-5122
If additional numbers are needed, please contact the presenter.

Parking:

Must be worked out with presenter, generally tour vehicles will not be able to be parked in the loading dock.

Laundry:

Offsite facility, about 1 mile away with coin operated machines.

Shipping:

If you need to have a package sent to you while in this venue, make arrangements with the local presenter. The local production staff will not receive packages on behalf of a show.

Directions to Venue:

To reach the campus from Interstate 81 (southbound and northbound:

- Take Exit 118, which has ramps to several different Christiansburg and Blacksburg exits. Take Exit **118B** onto U.S. 460 West; this ramp connects directly to the Christiansburg Bypass. Follow the signs for Blacksburg/Virginia Tech.
- Turn **right** at the stoplight at the intersection of 460W and Southgate Drive.
- Take the **second left** onto Spring Road.
- Take the right onto Washington Street. (You will be at the end of Spring Road.)
- Take the second left onto Kent Road
- At the top of the hill. Take the first right onto Alumni Mall.
- **Receiving dock “A” will be on your right side.**

Geographical Coordinates:

Latitude: 37.229

Longitude: -80.418

Time Zone:

Eastern

MANAGEMENT

SECL Production Services

221 Squires Student Cent.

Blacksburg, VA 24061

Phone: (540) 231-3499

Email: production@vt.edu

Office Hours: 10am-6pm Monday-Friday (Eastern Time)

*The local staff offices are not in this venue

Tour Production Office:

There is no Tour Production Office for this Venue.

Green Room:

There is a green room located through a door SR behind the main drape

Large mirror and sink

Capacity is 12

Stage Managers Console:

There is no Stage Managers Console for this venue

Rehearsal Rooms:

There are no rehearsal rooms for this venue. Please work out alternate arrangements with the presenter.

Crew:

Trained student crew and volunteer students

The Presenter supplies the majority of the labor using volunteer student staff.

Handicapped Access to the Stage:

Handicapped Access should be discussed ahead of time

Policies: (listed policies are non-negotiable)

- This venue is a non-smoking venue, and alcohol is not to be served at any events in this venue.
- There is a performance curfew of 11pm. Or early based on building hours.
(M-TH: 11pm) (F-Sat: 12am) (Sun: 10pm)
- The Virginia Tech Police have the authority to be anywhere in the venue at any time.
- Due to local Fire Codes and the nature of the venue fire alarm, the use of pyrotechnics and environmental effects is severely restricted.
- **Only House staff will operate any house equipment or be allowed to access to control rooms**

LOAD-IN AREA

- ***Trucks and busses must not block emergency service vehicles Access to the building, or block exits from the building needed for fire egress.***
- Parking is available about a ½ mile away in another parking lot, engines must stay on.
- Any use of any pyrotechnics, smoke machines, fog machines, open flames or other similar environmental/pyrotechnic is prohibited in this hall.
- Any truck or bus that is left to park in the loading area, must have a driver that is immediately accessible by phone or radio to move the vehicle in case of an emergency.
- No shore power is available.
- Measurements (listed from the exterior of the building moving toward interior)
 - Loading Dock A
 - Truck Height
 - Double Door (x2)
 - 9'-0" high x 8'-0"

CARPENTRY

Seating:

- Before Production Kills, the capacities are:
 - *Full Ballroom: 1939*
 - *Commonwealth A only: empty with no seats 1200*
 - *Common wealth B only: 684*
 - *Occupancy down rating will occur for larger set ups or when stage extensions are used.*

Stage Dimensions:

- Full Ballroom approximately 125' L x 100' W
- Common wealth A approximately 75' L x 106' W
- Stage is 3.25'' above ballroom floor
- Stage is approximately 27' deep x 47' wide divided by curtain.
- Ceiling is sloped from 14' to 7'9''
- Stage can be extended with portable risers by prior arrangement.
- Additional stair units are available by prior arrangement.

Rigging:

See rigging diagram

Stage-None

House-Girders 1' above ceiling, spaced as shown in rigging diagram

Power:

Stage-3 phase 400 amp disconnect-5 wire.

House-Single phase 100 amp disconnect-4 wire

Stage Floor:

Stage floor is wood-varnished

Loading Gallery:

Elevated on Stage Right

Support Areas:

Crossover:

Not available

Dressing Rooms:

Dressing rooms need to be arranged with the presenter ahead of time. There are no restrooms that are private available in this venue.

Storage:

There is very limited storage. Most occurs outside and on the tour trucks. Some storage may be able to happen on the venue floor.

Piano:

7' Steinway Grand- tuned A440

Ask for tuning in advance.

This item is always on the stage, and will not be moved

LIGHTING**Architectural:**

4 Zones of dimmable incandescent.

2 zones of metal halides

Stage:

Please check with local production office about availability

SOUND

Please check with local production office about availability and options

VIDEO

Please check with local production office about availability and options.

WARDROBE

All Wardrobe issues are between the show and the presenter

Laundry facilities are off campus, about 1 mile and are coin operated.

No Wardrobe facilities are available in this venue.

All dressing rooms have racks built in, additional portable racks are available if requested prior to show date.

Virginia Tech Used Frequency List

VIRGINIA TECH PHYSICAL PLANT

155.985	154.115	71.9
154.115	154.115	71.9
154.650	155.595	97.4
155.595	155.959	97.4
158.130	153.440	162.2
156.090	155.535	162.2
155.880	100.0	
154.430	100.0	
156.015	153.920	114.8
158.925	155.115	192.8
154.725	107.2	
162.475		
155.145	100.0	
155.565	162.2	
159.195	100.0	
156.090	155.535	192.8

Campus Wireless Ethernet:

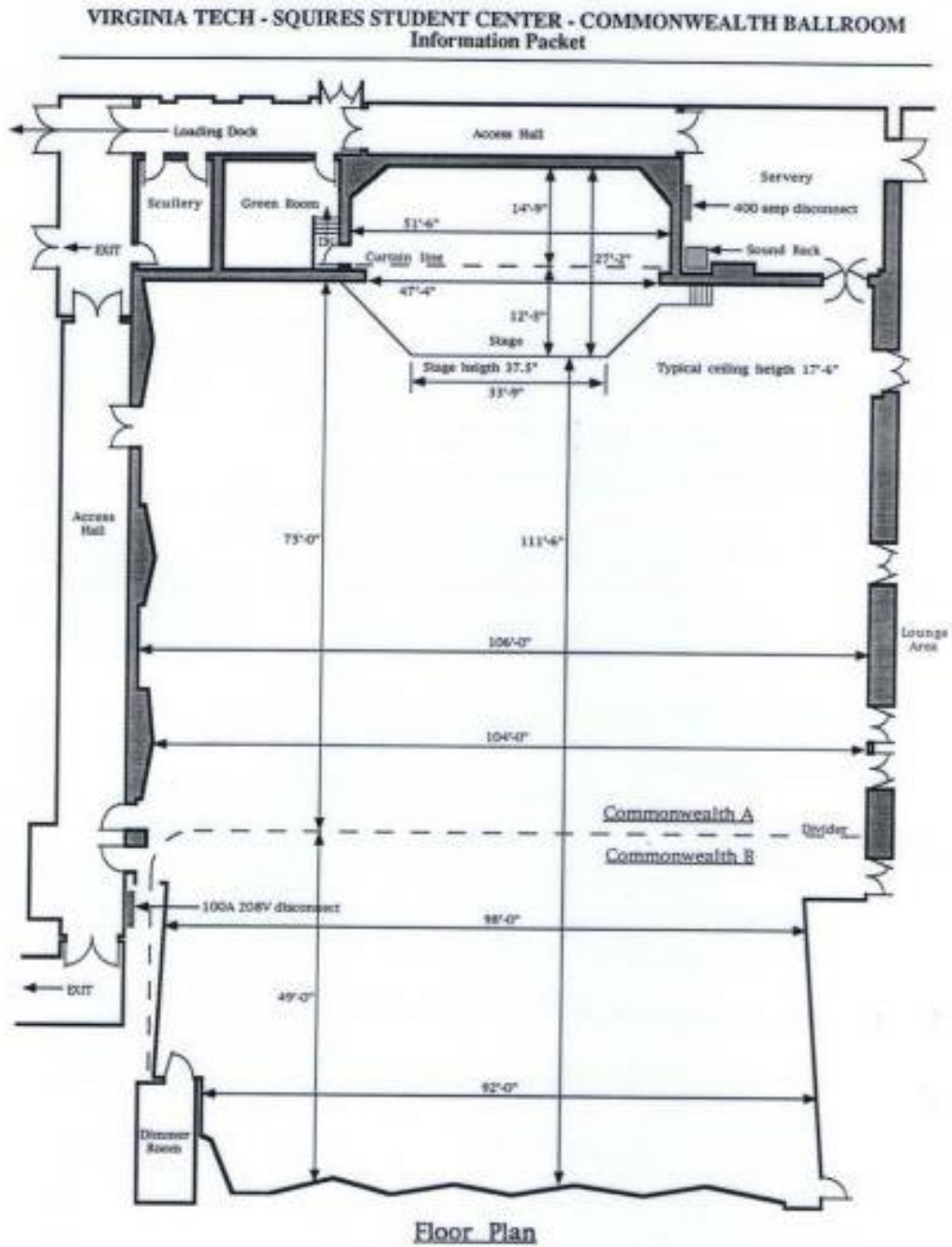
The campus has a wireless Ethernet system using the 2.4Ghz UNI band. As per IEEE standards 802.11b and G.

Speak with Presenter about access.

Squires Student Center Two Way Radio Frequencies

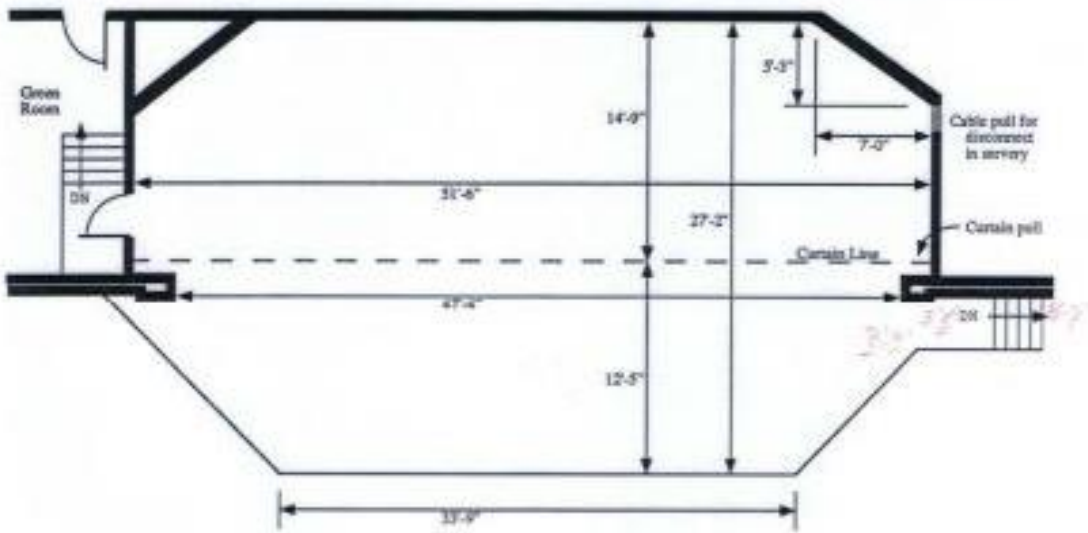
856.73750	811.73750
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Venue Layout

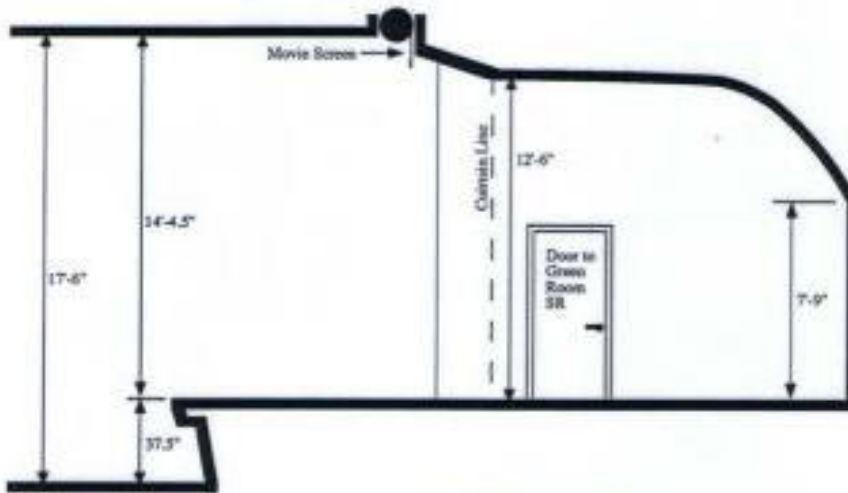


Stage Layout/Stage Section

VIRGINIA TECH - SQUIRES STUDENT CENTER - COMMONWEALTH BALLROOM Information Packet



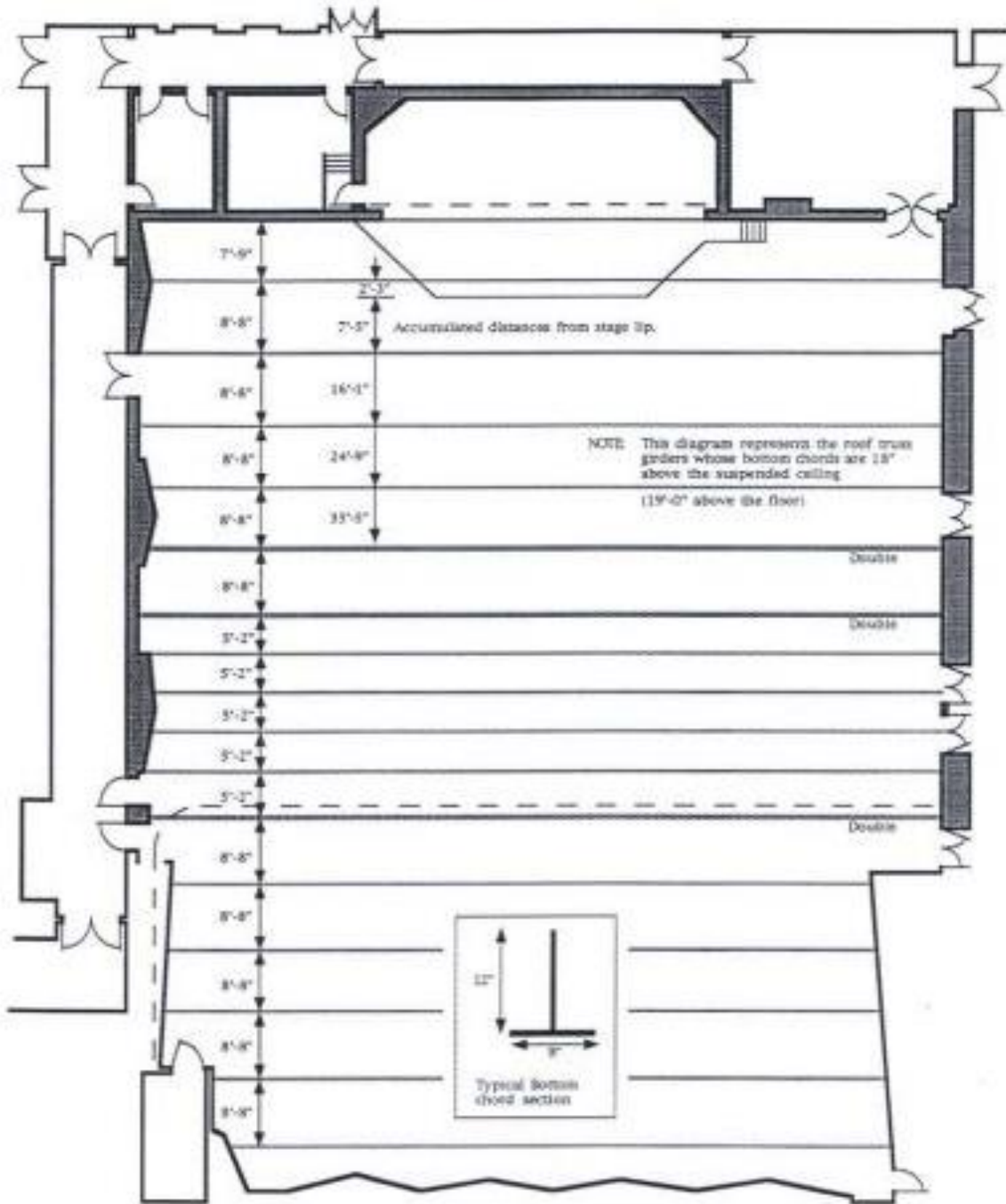
Commonwealth Stage



Stage Section

Rigging Diagram

VIRGINIA TECH - SQUIRES STUDENT CENTER - COMMONWEALTH BALLROOM
Information Packet



Rigging Diagram