2020-2021 SBB Policy & Procedure Addendum

Information on this addendum is up-to-date to align with university guidance as of August 3, 2020. Please be aware that this a "living" document meaning it is subject to change at any time in order to best align with university restrictions and guidelines, as well as, CDC and health official guidelines. It will be updated as more information from the university becomes available. Organizations will be notified of updates.

All SBB funding decisions will align with the university's statements found on this website (https://vt.edu/ready).

The changes below, may contradict, or be in addition to, what is currently outlined in the UCSO or RSO/USLP 2020-2021 Policy & Procedure documents. If there is a contradiction (as outlined), this document will take precedent.

Policy Changes for 2020-2021 academic year:

Health & Safety Guidelines
● All events funded by SBB must abide by the university's health and safety guidelines (https://vt.edu/ready/fall2020_message.html#limited-gathering, https://vt.edu/ready/fall2020_message.html#athletics-and-performances, and https://vt.edu/ready/for-students.html#events). When using venues either on/off-campus, organizations must adhere to capacity limits set forth by the university or the off-campus venue.

Conferences and Competitions
● The university has strongly discouraged non-essential travel (https://vt.edu/ready/fall2020_message.html#academic-calendar). SBB has decided that costs associated with conferences and competitions will not be funded, except for registration for virtual events. Organizations can apply per normal procedures for registration costs. (This supersedes UCSO Policy & Procedure on Page 15 and RSO/USLP Policy & Procedure on Page 16)

Events Post-Thanksgiving Break
● In the university's adjusted 2020-2021 academic calendar, all on-campus events and activities will end by Thanksgiving break. Between this time and the beginning of the Spring 2021 semester, SBB will not fund any in-person event that occurs on/off campus, only funding for virtual events will be considered. (This supersedes UCSO Policy & Procedure on Page 13 and RSO/USLP Policy & Procedure on Page 15)

Photography/Videography and Live Streaming
● In an effort to promote virtual events, SBB will fund photography/videography costs associated with event production, including Live Streaming options. However, funds associated with photography/videography must still be integral to
the event and if used for memorabilia purposes will not be funded. (This supersedes UCSO Policy & Procedure on Page 13 and RSO/USLP Policy & Procedure on Page 14)

Procedure Changes for 2020-2021 academic year:

*Form Submission Procedure*

- All forms must be submitted electronically, nothing will be accepted in person. Forms must be downloaded from the [SBB website](#) and filled out digitally. (This supersedes UCSO Policy & Procedure on Page 23 and RSO/USLP Policy & Procedure on Page 25)